

Receive and Process Ballot Packages

Figure 48

▶ **Receive and Process Ballot Packages**

The election office receiving the ballot is the first step in counting an absentee or provisional ballot.



3.1.1.2
Determine eligibility to be counted

Each state will have different rules governing whether a ballot can be counted. Factors include when the ballot was mailed or received, whether the required forms were completed correctly, among others.



3.1.1.4
Contact voter to correct deficiency.

In some cases, if the ballot package is incomplete — for example, if the voter forgot to fill something out — the election office may attempt to contact the voter. The voter may have a limited time to respond.



3.1.1.6
Update voter record with ballot package received

The election office will record the receipt of the ballot package.



3.1.1.9
Index ballot package as required

The ballot packages may be sorted so that they are ready to be counted.



3.1.1.10
Separate ballot/paper Cast Vote Record (CVR) from voter package

Countable ballots will be separated from their package, anonymizing the ballot.



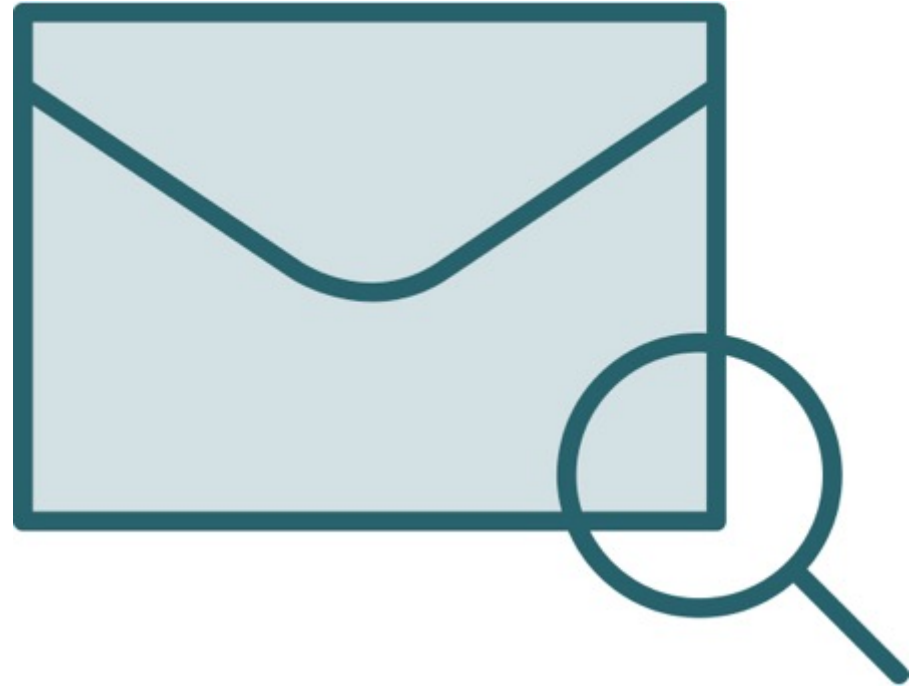
3.1.1.12
Retain ballot delivery package

The ballot package is kept for reference purposes according to the state's retention requirements.

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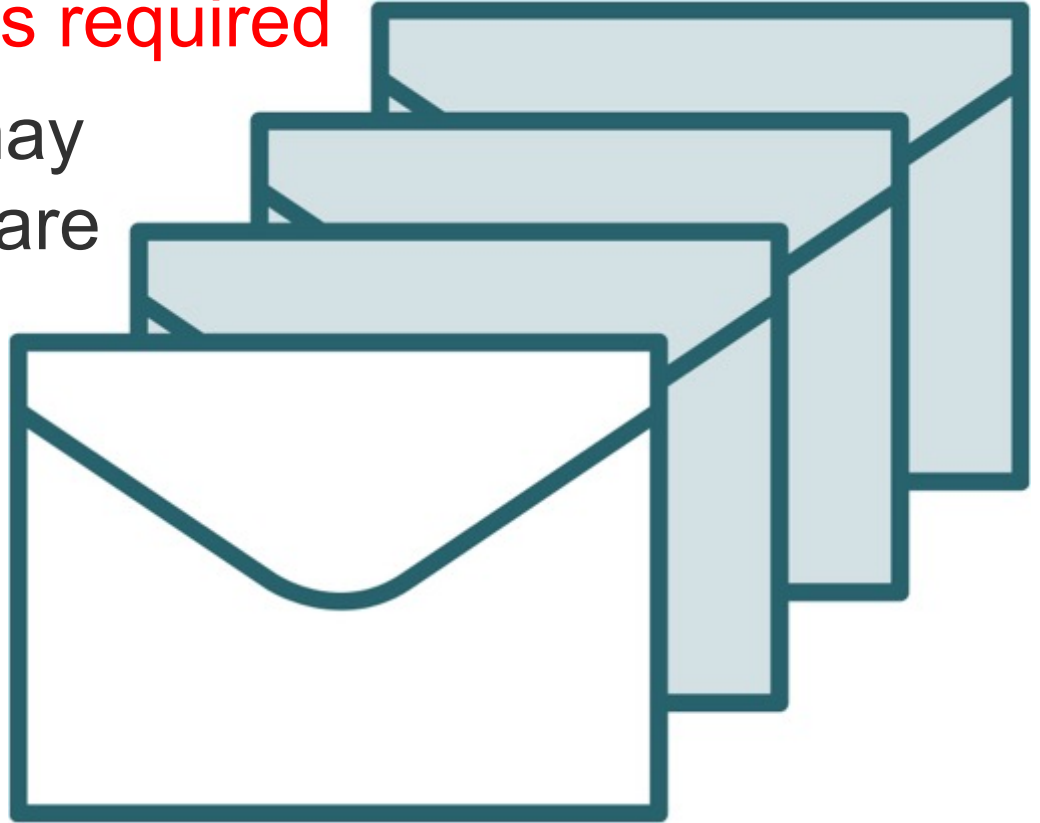
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Acknowledgements

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This slide deck was the work of Drew Davies & Mandy Mowers of Oxide Design.

The logo for the Democracy Fund features the words "democracy" and "fund" stacked vertically in a dark grey, sans-serif font. The text is partially overlaid by three overlapping circular arcs. A red arc is positioned at the top left, a blue arc is at the top center, and a red arc is at the bottom center. A light grey arc is also present on the right side, partially overlapping the blue and red arcs.

democracy
fund